

Prince William Swim Club

2010-2011 Service Agreement

PWSC operates as and is recognized by IRS as a non-profit organization 501(c)3. PWSC is parent owned and managed by an all volunteer Board of Directors who are responsible for the financial stability of the team. They follow business practices and policies comparable to other USA Swimming year round teams. The policies and program fees established by PWSC Board of Directors will allow PWSC to continue to provide quality programs and continue as a 501(c)3 organization. Program fees only partially meet PWSC financial obligations. **Fundraising** is critical to overall team success. We count on your support of fundraising when determining our budget. Fundraising is NOT mandatory, but we offer several different ways to support this need. If you have suggestions on how to raise funds or know of a business interested in being a sponsor, please contact Lisa Miller. Additionally, we plan to host 3 swim meets this season, one in the fall and one in February and one during Long Course. All parents of swimmers of PWSC, except for High School Prep, are **required to volunteer for at least one session for each PWSC hosted meet.** It takes many volunteers to run a meet. We host meets for our swimmers and to raise significant funds for our team. Your assistance is crucial to the success of these meets and reputation of our team. This service requirement is in addition to monthly dues. Acting as timer at away meets is also required and does **NOT** satisfy the home meet service requirement.

Please read and complete the attached "Service Program Agreement" and return it with your registration forms. **This form must be completed for your child (ren) to participate as a member of PWSC.** If you have any questions, please call a member of the Board of Directors.

Program Description: The PWSC service program for the current swim year will be based on a one session per meet requirement for each family. Each family must volunteer for a minimum of one full session for each meet. **Upon enrollment, families are required to declare their intention to satisfy their service requirement.** This will allow the team time to help families choose the best method for them to satisfy their commitment.

There is a financial option to this plan in lieu of service hours. Since we are in need of volunteer workers, we would prefer families not take this option. If your family chooses to pay the fee, your obligation would be ***\$450.00 for our three swim meets, \$150 per meet.*** If this is your choice, a check for the full amount should be received within 30 days of enrollment in the PWSC swim program. **You may elect to opt out of 1, 2 or all meets. If you later change your mind and give the required service time of one session per hosted meet, your payment will be refunded.**

Any family who fails to satisfy their annual service hours' commitment will owe PWSC \$150.00 after each PWSC meet they fail to satisfy their service. If this non service fee is not paid within 2 weeks, the swimmer(s) will not be able to participate in practices or meets until the amount is paid. This service requirement applies to families whose swimmers may be inactive due to injury. We hope that all families will choose to fulfill their service hours. This is a great way to get involved with our team.

In Summary, This is How It Works ...

- Sign-up and indicate your job preferences at registration.
- Several weeks prior to home meet, a team email will be sent asking you to sign up on volunteers for meet sheet. It is your responsibility to get on meet sign up sheet.

PWSC Service Program Agreement

The success of the Prince William Swim Club's (PWSC) sponsored swim meets depends on the support of our parents. PWSC is planning to host three (3) meets.

PWSC SWIM MEETS:

PWSC Fall-Aqua Fest: Oct or Nov. 2010 likely at Freedom (Subject to Change)

Virginia Swimming B/C Championships: mid February 2011 planned for Chinn

Long Course Swimming Funfest : Late Spring before School is Out.

NOTE: Significant amount of volunteer time is needed in preparation before these dates.

We need you to fill the below positions for our meets. **Please check all positions adults & mature youth are willing to help with, sign & return.** Emails will be sent prior to each PWSC meet to notify you of specific day & time your services are needed. We will try and accommodate your requests, but must allocate volunteers as needed. Each meet has 100 positions to fill.

<u>Job Descriptions</u>	<u>See Bruce Benson to be trained</u>	<u>Adult</u>	<u>Youth</u>
Stroke/Turn Judge - must be USS certified/trained		_____	N/A__
Timing Judge - must be USS certified/trained		_____	N/A__
Referee - must be USS certified/trained		_____	N/A__
Starter - must be USS certified/trained		_____	N/A__
Recorder - must be USS registered/trained		_____	N/A__
CTS Operator - must be USS registered/trained		_____	N/A__

General Workers (Responsible youth may help - indicate that in addition to parents):

____ Runner, ____ Clerk of Course, ____ Selling Heat Sheets, ____ Concessions, ____ Hospitality, ____ Set-up, ____ Clean-up, ____ Spirit Wear. **Adult help only for:** ____ Ribbons, ____ Parking Lot, ____ Heat Sheet Ads, ____ Sponsors, ____ Food Donations, ____ Contact Businesses, ____ Head Timer, ____ Marshal

If your service commitment is being fulfilled through a position/responsibility not listed on this form, please note your volunteer position/task _____

We also request assistance in our annual Swim-4-the Green swim-a-thon in March and other social and fun events. These take a few hours of your help. If you may help please check here _____

Parents need to be available for timing at meets that we don't host, if their swimmer is attending. You will be scheduled to time at sessions your swimmer is in, fulfilling this is required to enter your swimmer in the meet and does not count towards your volunteer service program sessions.

____ **I will commit to fulfill my family service hours.**

____ **I prefer to pay rather than work, & enclosed a check payable to "PWSC" for \$450.00**

Swimmer's Name(s)

X _____ Printed Name(s):

Parents' signature(s)

Best Phone _____ E-Mail address _____

Thank you for getting involved with PWSC!

Thank you for all your help! Your cooperation is needed and very much appreciated. Your swimmer(s) will benefit from your energetic participation with our club. We look forward to working together.

If you have a particular skill you feel may benefit the club, please let us know.

If you have any questions, please feel free to contact any of the following parent volunteers:

Lisa Miller - Board President

lisamil@comcast.net

703-282-7346

Missy Hayden – Head Coach

mjhayden1@verizon.net

703-309-4181

Debbie Henry, Board VP

Debbie.Henry1@comcast.net

703-966-9217

Jamie Gaskill – Assistant Head Coach

gaskills@comcast.net

571-275-4621

Lorena Caballero – Treasurer

colore5@comcast.net

Bruce Benson, Board Member

bandlbenson@verizon.net

Simone Waller, Board Member

Mone529@comcast.net

Nancy Hummer, Board Member

dreamit@iglide.net

Cathy Jordan, Board Member

cathy.jordan@us.army.mil